



**HOPEWELL TOWNSHIP OF THE BOARD OF SUPERVISORS
CUMBERLAND COUNTY, PA
Regular Meeting Minutes – January 2, 2024**

The Board of Supervisors of Hopewell Township met on January 2, 2024 at 7:00pm. The Meeting was opened with the Pledge of Allegiance. Chairman announced that the meeting would be recorded.

Present: Tyler Gamble, Dave Elliott, John Cover, Hubert Gilroy, Haileigh Diehl, Jamie Kensinger

Reorganization: Tyler turned the meeting over to Hubert and Hubert stood in as Temporary Chair. Dave made a motion to appoint Tyler Gamble as Chair. John said that it was a conflict of interest for Tyler to be chairman. Tyler seconded the motion. Motion carried. Hubert Gilroy relinquished the position of chair to Tyler.

Tyler made a motion to appoint John Cover as Vice Chairman. Dave seconded. Motion carried.

John made a motion for Dave to be Roadmaster. Tyler seconded. Motion carried.

Dave made a motion to appoint Hubert Gilroy as interim solicitor at the rate of \$160 an hour. John seconded. Motion carried.

Tyler made a motion to continue using Martin & Martin as the Township Engineer at the following costs: Principal: \$115.00, Professional: \$103.00, Designer: \$95.00, Technical: \$76.00, Subprofessional: \$69.00. Dave seconded motion. Motion carried.

Dave made a motion to continue using LaunchUX as the website contractor. John seconded. Motion carried.

Dave made a motion to continue using KPI for Sewage Enforcement. John Seconded.

Dave made a motion to use the Newburg Hopewell Fire Police as the designated fire police. John seconded. Motion carried.

Dave made a motion to accept PMCA as the Building Inspection Agency & Code and Zoning Enforcement. John seconded. Motion carried.

Dave made a motion to reappoint Gary Gates as the Vacancy Board. John seconded. Motion carried.

Dave made a motion to reappoint Randy Pryor as the Emergency Management Coordinator. John seconded. Motion carried.

Dave made a motion to reappoint Jamie Kensinger as the Secretary/Treasurer at the rate of \$27.50 and stated that she is bonded at 1 million dollars. John seconded. Motion carried.

Dave made a motion to reappoint Haileigh Diehl as the Assistant Secretary/Treasurer at the rate of \$21.50 and stated that she is bonded at 1 million dollars. John seconded. Motion carried.

Dave made a motion to keep Jerry Stouffer and Steve Beam as park employees at the rate of \$19.50 an hour. John seconded. Motion carried. (*Rate was incorrect and was to be \$19.60. This will be corrected at next meeting.)

Tyler made a motion to continue having Elsie Swartz clean the office and to raise her rate to \$220 a month. Dave seconded. Motion carried.

Dave made a motion to have the township maintain the mowing of the cemeteries, Hanna Cemetery included. Tyler seconded. Motion carried.

Dave made a motion to use Hamilton & Musser as the auditing company. John seconded. Motion carried.

Dave made a motion to continue using Paytime as the payroll company. John seconded. Motion carried.

Tyler stated that there was one opening on the Zoning Hearing Board and made the motion to reappoint Tim Maderios for the 3 year term. Dave seconded. Motion carried.

Tyler stated that there were 2 openings on the Planning Commission Board and made the motion to appoint Crissy Diehl to one of the 4 year terms. Dave seconded. Motion carried.

Dave made a motion to reappoint Sue Heberlig as the Planning Commission Secretary. John seconded. Motion carried.

Tyler stated that there were 3 openings on the Parks and Recreation Board. The terms available are 1 year (secretary), 2 year, and 3 year. Tyler made a motion to reappoint Ian Wewer for the 3 year term. Dave seconded. Motion carried.

Dave made a motion to appoint Jamie as the PSATS delegate. John seconded. Motion carried.

Tyler stated that the monthly Board of Supervisors meetings will be held on the first Monday of the month unless the Monday is a holiday, then it will be on the first Tuesday. He stated that the meetings would be held at 7:00pm at the township building – 415 Three Square Hollow Rd., Newburg, PA 17240. Jamie read off the meetings dates for the mid-month meetings that would be held at the township office, as well, and stated the time would be 9:00am for the mid-month meetings. Tyler made a motion to accept these meeting dates and times. Dave seconded. Motion carried.

Tyler made a motion to keep the depositories as F&M, Citizens Bank, and PLGIT. Dave seconded. Motion carried.

Tyler made a motion to accept the Supervisors meeting pay as \$1,875 paid quarterly. Dave seconded. Motion carried.

Tyler made a motion to keep the fee schedule as is. John seconded. Motion carried.

Dave made a motion to raise the prices of pavilion rentals by \$5 each due to increase in costs of supplies. Jamie read off the prices of the pavilion rentals: Pavilion 1 - \$65 for residents, \$85 for non-residents; Pavilion 2 – \$85 for residents, \$105 for non-residents and \$20 for kitchen; Pavilion 3 - \$65 for residents, \$85 for non-residents. John seconded. Motion carried.

Dave made a motion for the Old Firehouse rentals to stay the same, at \$60. John seconded. Motion carried.

Dave made a motion to continue using the Shippensburg New Chronicle as the publication for legal notices and advertisements. John seconded.

Dave made a motion to set the mileage reimbursement for 67 cents per mile. John seconded. Motion carried.

Tyler made a motion to advertise the gas project reimbursement application availability. Dave seconded. Motion carried.

Dave made a motion to hold Bulky Waste Day on April 13 and September 14 from 7-11:30am. John seconded. Motion carried.

Dave made a motion to approve the minutes from December 20, 2023. Tyler seconded. Motion carried.

Reports:

Treasurer Report: Jamie stated that the revenue for December 21, 2023 – January 2, 2024 was \$2,733.84. The total expenses were \$4,910.48. The total revenue was -\$2,176.64. The top three expenses were Weigle & Associates, P.C. at \$876, Penelec at \$760.16, and Citizens Bank at \$664.52. Dave made a motion to approve the revenue & expenditures. Tyler seconded. Motion carried.

Zoning/Permits Officer Report: Dave said that there were 3 land use/zoning permits since December 20, 2023.

Fire Department Report: Randy Pryor stated that there were 21 total incidents for the month of December. There were 7 fires, 11 rescue and emergencies, 2 service calls, and 1 severe weather. There were 8 in Hopewell Township, 1 in Letterkenny, 6 in Lurgan, 1 in North Newton, 1 in Shippensburg, 3 in Southampton, and 4 in Upper Mifflin. The for 2023 year, there were 94 incidents in Hopewell Township and there were 269 total incidents. Dave asked if there were more calls than in past years. Randy explained that they have been responding less to non-emergent calls, but that there have been more emergency calls.

Public Comment: Sonny Bender stated that he was not present at the previous meeting but learned many things that disturbed him from that meeting. One of which was that he was criticized for writing a letter in support of Tyler. He clarified that his name was on it, but it was not just a letter from him. He stated that ethics are important and felt that it was the ethical thing to do to write that letter because ethics are about telling the truth and the betterment of the community.

Jay Shuman asked what the expenses were for Weigle Associates. Jamie stated that they were for legal counsel for the Forrester case.

Kim Myers stated that she came into the office to see the letter about the break ordinance. She stated that the supervisors aren't working with the people. She asked how much Haileigh was making. Tyler stated that it was \$21.50. She asked what she started out. Tyler stated that it was \$21.50. Kim complained about Jamie's raise. Dave stated that to retain good people, you need to pay them well.

Haileigh read off the upcoming meetings and events:

Upcoming Meetings

Auditors Meeting – January 3 @ 9:00am

Parks & Rec Meeting – January 10 @ 7:00pm

Board of Supervisors Meeting – January 17 @ 9:00am

Planning Commission Meeting – January 18 @ 6:30pm

Upcoming Events

Firehouse Soup & Hoagie Sale @ Old Firehouse – January 6 @ 8:00am

Firehouse Meat Raffle @ Old Firehouse – January 27 @ 5:00pm

Tyler made a motion to adjourn the meeting. Dave seconded. Motion carried.

Meeting adjourned at 7:31pm

Minutes compiled by Jamie Kensinger

Chair Signature_____

Vice Chair Signature_____

Roadmaster Signature_____